



R F D
(Results-Framework Document)
for
Department of Cooperatives
(2012-2013)

Section 1: Vision, Mission, Objectives and Functions

Vision

Improving Socio-economic condition of the people on sustainable basis in Jammu and Kashmir through Co-operative values and ethics.

Mission

To promote self-sustaining and inclusive co-operative movement in Jammu and Kashmir with a highly professional delivery system. To ensure conducive legal framework for promotion of self-driven co-operatives. To promote transparency and accountability in the co-operative movement through standardized audit procedures and practices and conduct of timely and quality audit. To manage and augment infrastructural development plans and undertake implementation of new schemes in potential areas. To strengthen the registered Women Credit Cooperatives to attain the eligibility required for graduating into Women Cooperative Bank.

Objective

- 1 To strengthen the infrastructure and financial position of Cooperative Societies with an integrated approach.
- 2 To revive the defunct and sick Cooperative Societies having valuable infrastructure, in a phased manner and augmentation of the existing Cooperatives.
- 3 To register more societies and give a boost to the cooperative movement in J&K; State.
- 4 To ensure timely conduct of quality audit of all cooperatives in Jammu & Kashmir.
- 5 To ensure democratic functioning of Cooperative Societies as per the provisions of act and bye laws.
- 6 To impart training to members of Cooperative Societies and to improve service delivery in the Department through skill up gradation training of Departmental personnel.
- 7 To focus on dispute redressal mechanism and finalize the pending arbitration cases besides disposal of fresh arbitration cases as per time frame available under the Act.
- 8 To strengthen the Cooperative credit system for the farmers through PACS and Cooperative Banks.
- 9 To augment the business activities of Cooperative Societies by way of providing financial assistance.
- 10 To ensure that the Cooperative movement is transparent, energetic, youthful and vibrant by involving itself in relevant and contemporary livelihood issues and to diversify the gamut of functioning of Cooperatives to make it a truly people's movement.
- 11 To ensure effective service delivery under fertilizer distribution through Cooperatives through better monitoring of fair price shops and fertilizer sale depots.

Functions

Section 1: Vision, Mission, Objectives and Functions

- 1 To organize and register Cooperative Societies/Cooperatives and establish adequate supervisory and administrative control.
- 2 To appoint auditors to audit the accounts of the Societies and ensure proper monitoring and evaluation.
- 3 To appoint Board of Management/administrators in the Cooperatives Societies to hold the elections if the management fails to convene the elections as per provision of the Act.
- 4 To formulate proposals for providing financial assistance to the Cooperatives and release financial assistance as per availability of funds.
- 5 To ensure financing of co-operatives from NCDC, NABARD and other financing sources.
- 6 To follow up various proposals pending with NCDC for sanction.
- 7 To issue Kissan Credit Cards (KCC) through State Cooperative Bank and District Central Cooperative Banks.

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
[1] To strengthen the infrastructure and financial position of Cooperative Societies with an integrated approach.	20.00	[1.1] Sanction/release of funds by State Government to beneficiary societies under NCDC for development of poultry projects.	[1.1.1] Percentage of societies out of those who have completed legal documents, in whose favour funds are released.	%age of societies	6.00	100	90	80	70	60
		[1.2] Sanction/ release of funds by the department under the scheme RKVY for construction of Godown in District Rajouri and Kissan Ghar in District Baramulla.	[1.2.1] Actual sanction/ transfer of funds in favor of the concerned executing agency after AA and %age of work completed against which the funds have been received/ released..	%age of work completed	5.00	100	90	80	70	60
		[1.3] Sanction/release of funds by Registrar Cooperative Societies to beneficiary societies under ICDP in District Anantnag and Kathua.	[1.3.1] Percentage of cooperative societies receiving funds after approval of the PIA.	%age of societies	5.00	100	90	80	70	60
		[1.4] Review of Implementation of ICDP in the above two District.	[1.4.1] Two review meeting to be held during the year.	Date	4.00	31/03/2013	--	--	--	--
[2] To revive the defunct and sick Cooperative Societies having valuable infrastructure, in a phased manner and augmentation of the existing Cooperatives.	15.00	[2.1] Identification of sick and under-performing Cooperative Societies and their revival with financial assistance, subject to availability.	[2.1.1] No. of Societies made functional.	No. of societies	15.00	50	40	35	30	25

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
[3] To register more societies and give a boost to the cooperative movement in J&K State.	11.00	[3.1] Issuance of registration certificate to the newly registered Societies, under both Acts.	[3.1.1] No. of societies registered under both the acts.	No. of societies	11.00	80	70	60	50	40
[4] To ensure timely conduct of quality audit of all cooperatives in Jammu & Kashmir.	11.00	[4.1] Holding up to date audit of functional societies.	[4.1.1] Timely completion of audit of the societies whose accounts are completed by respective Managing Committees/Administrator.	%age of societies	11.00	100	90	80	70	60
[5] To ensure democratic functioning of Cooperative Societies as per the provisions of act and bye laws.	8.00	[5.1] Ensuring holding of election in the Societies wherever they become due.	[5.1.1] Societies having duly elected Board/management.	No. of societies	8.00	950	900	800	700	600
[6] To impart training to members of Cooperative Societies and to improve service delivery in the Department through skill up gradation training of Departmental personnel.	8.00	[6.1] Conducting of diploma courses and training/ awareness camps.	[6.1.1] Trainees imparted diploma courses.	No. of trainees.	4.00	100	90	80	70	60
			[6.1.2] Organizing training program/ awareness camps for unemployed youths, society members and officials through ATMA	No. of camps.	4.00	14	12	10	9	8
[7] To focus on dispute redressal mechanism and finalize the pending arbitration cases besides	8.00	[7.1] Disposal of arbitration cases.	[7.1.1] No. of cases disposed off out of total cases filed.	% of cases dispose	8.00	100	90	80	70	60

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
disposal of fresh arbitration cases as per time frame available under the Act.				d off						
[8] To strengthen the Cooperative credit system for the farmers through PACS and Cooperative Banks.	7.00	[8.1] Delivery of short term credit to the farmer members from DCCBs. The DCCBs have to strengthen their financial position through reopening of Vaidyanathan package and special package from state government or otherwise have to create a linkage with other Banks/ source of finance..	[8.1.1] Issuance of Kissan Credit Cards (KCC) to the applicant farmer members.	No. of cards issued	7.00	8000	6000	5000	4000	3000
[9] To augment the business activities of Cooperative Societies by way of providing financial assistance.	6.00	[9.1] Sanction of financial assistance out of Plan to Cooperative Societies after receipt of funds.	[9.1.1] Inviting proposals from Deputy Registrars and Scrutiny and processing of proposals.	Date	3.00	15/11/2012	30/11/2012	10/12/2012	20/12/2012	30/12/2012
			[9.1.2] Finalization of criteria after receipt of funds and Issuing release order.	Date	3.00	26/11/2012	10/12/2012	20/12/2012	30/12/2012	10/01/2013
* Efficient functioning of RFD system	6.00	Timely submission of Draft for Approval	On-time submission	Date	2.0	26/12/2012	27/12/2012	28/12/2012	29/12/2012	30/12/2012
		Implementation of Sevottam	Create a compliant system to implement, monitor and review Citizen's / Client's	Date	2.0	24/03/2013	25/03/2013	26/12/2013	27/12/2013	28/03/2013

* Mandatory Objective(s)

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			Charter							
			Create a Compliant system to redress and monitor public Grievances	Date	2.0	24/03/2013	25/03/2013	26/03/2013	27/03/2013	28/03/2013

* Mandatory Objective(s)

Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value	Actual Value	Target Value	Projected Value for	Projected Value for
				FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15
[1] To strengthen the infrastructure and financial position of Cooperative Societies with an integrated approach.	[1.1] Sanction/release of funds by State Government to beneficiary societies under NCDC for development of poultry projects.	[1.1.1] Percentage of societies out of those who have completed legal documents, in whose favour funds are released.	%age of societies	--	--	90	100	100
	[1.2] Sanction/ release of funds by the department under the scheme RKVY for construction of Godown in District Rajouri and Kissan Ghar in District Baramulla.	[1.2.1] Actual sanction/ transfer of funds in favor of the concerned executing agency after AA and %age of work completed against which the funds have been received/ released..	%age of work completed	--	--	90	100	100
	[1.3] Sanction/release of funds by Registrar Cooperative Societies to beneficiary societies under ICDP in District Anantnag and Kathua.	[1.3.1] Percentage of cooperative societies receiving funds after approval of the PIA.	%age of societies	--	--	90	100	100
	[1.4] Review of Implementation of ICDP in the above two District.	[1.4.1] Two review meeting to be held during the year.	Date	--	--	--	30/03/2014	30/03/2015
[2] To revive the defunct and sick Cooperative Societies having valuable infrastructure, in a phased manner and augmentation of the existing Cooperatives.	[2.1] Identification of sick and under-performing Cooperative Societies and their revival with financial assistance, subject to	[2.1.1] No. of Societies made functional.	No. of societies	--	--	40	70	100

Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value FY 10/11	Actual Value FY 11/12	Target Value FY 12/13	Projected Value for FY 13/14	Projected Value for FY 14/15
	availability.							
[3] To register more societies and give a boost to the cooperative movement in J&K State.	[3.1] Issuance of registration certificate to the newly registered Societies, under both Acts.	[3.1.1] No. of societies registered under both the acts.	No. of societies.	--	--	70	80	100
[4] To ensure timely conduct of quality audit of all cooperatives in Jammu & Kashmir.	[4.1] Holding up to date audit of functional societies.	[4.1.1] Timely completion of audit of the societies whose accounts are completed by respective Managing Committees/Administrator.	%age of societies	--	--	90	100	100
[5] To ensure democratic functioning of Cooperative Societies as per the provisions of act and bye laws.	[5.1] Ensuring holding of election in the Societies wherever they become due.	[5.1.1] Societies having duly elected Board/management.	No. of societies	--	--	900	1000	1200
[6] To impart training to members of Cooperative Societies and to improve service delivery in the Department through skill up gradation training of Departmental personnel.	[6.1] Conducting of diploma courses and training/ awareness camps.	[6.1.1] Trainees imparted diploma courses.	No. of trainees.	--	--	90	120	150
		[6.1.2] Organizing training program/ awareness camps for unemployed youths, society members and officials through ATMA	No. of camps.	--	--	12	20	30

Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value	Actual Value	Target Value	Projected Value for	Projected Value for
				FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15
[7] To focus on dispute redressal mechanism and finalize the pending arbitration cases besides disposal of fresh arbitration cases as per time frame available under the Act.	[7.1] Disposal of arbitration cases.	[7.1.1] No. of cases disposed off out of total cases filed.	% of cases disposed off	--	--	90	100	100
[8] To strengthen the Cooperative credit system for the farmers through PACS and Cooperative Banks.	[8.1] Delivery of short term credit to the farmer members from DCCBs. The DCCBs have to strengthen their financial position through reopening of Vaidyanathan package and special package from state government or otherwise have to create a linkage with other Banks/ source of finance..	[8.1.1] Issuance of Kissan Credit Cards (KCC) to the applicant farmer members.	No. of cards issued	57488	58891	6000	7000	8000
[9] To augment the business activities of Cooperative Societies by way of providing financial assistance.	[9.1] Sanction of financial assistance out of Plan to Cooperative Societies after receipt of funds.	[9.1.1] Inviting proposals from Deputy Registrars and Scrutiny and processing of proposals.	Date	--	--	30/11/2012	20/11/2013	15/11/2014
		[9.1.2] Finalization of criteria after receipt of funds and Issuing release order.	Date	--	--	10/12/2012	10/12/2013	01/12/2013

Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value FY 10/11	Actual Value FY 11/12	Target Value FY 12/13	Projected Value for FY 13/14	Projected Value for FY 14/15
* Efficient functioning of RFD system	Timely submission of Draft for Approval	On-time submission	Date	--	--	27/12/2012	--	--
	Implementation of Sevottam	Create a compliant system to implement, monitor and review Citizen's / Client's Charter	Date	--	--	25/03/2013	--	--
		Create a Compliant system to redress and monitor public Grievances	Date	--	--	25/03/2013	--	--

* Mandatory Objective(s)

Section 4: Acronym

Sl.No	Acronym	Description
1	ATMA	Agriculture Technology Management Agency.
2	DCCB	District Central Cooperative Bank.
3	ICDP	Intigrated Coopertive Development Project
4	KCC	Kissan Credit Card.
5	NCDC	National Cooperative Development Corporation
6	PACs	Primary Agriculture Credit Societies.

Section 4: Acronym

Sl.No	Acronym	Description
7	PIA	Project Implementation Agency.
8	RKVY	Rashtriya Krishi Vikas Yojana.

Section 4: Description and Definition of Success Indicators and Proposed Measurement

SI.No	Success indicator	Description	Definition	Measurement	General Comments
1	[1.1.1] Percentage of societies out of those who have completed legal documents, in whose favour funds are released.	National Cooperative Development Corporation (NCDC)	NCDC has been implementing a Central Sector/Corporation Sponsored Scheme for providing financial assistance towards setting-up of agro-based processing units.	No. of project approved by NCDC.	null
2	[8.1.1] Issuance of Kissan Credit Cards (KCC) to the applicant farmer members.	Kissan Credit Cards	The Kissan Credit Card is a credit card to provide affordable credit for farmers in India. It was started by the Government of India, Reserve Bank of India (RBI) and National Bank for Agricultural and Rural Development (NABARD) in 1998-99 to help farmers access timely and adequate credit.	Number of Cards issued.	
3	[6.1.2] Organizing training program/ awareness camps for unemployed youths, society members and officials through ATMA	Agriculture Technology Management Agency(ATMA)	Agricultural Technology Management Agency (ATMA) has been established in each district as an autonomous institution providing flexible working environment involving all the stakeholders in project	No. of trainees imparted training.	

Section 4: Description and Definition of Success Indicators and Proposed Measurement

SI.No	Success indicator	Description	Definition	Measurement	General Comments
3	[6.1.2] Organizing training program/ awareness camps for unemployed youths, society members and officials through ATMA	Agriculture Technology Management Agency(ATMA)	planning and implementation.	No. of trainees imparted training.	

Section 5 : Specific Performance Requirements from other Departments

Location Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organisation	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
State Government	J & K	Departments	Department of Agriculture Production	Actual sanction/ transfer of funds in favor of the concerned executing agency after receipt of funds/ AA.	Timely Approval of the proposals submitted by this Deptt. and release of funds .	Unless the proposals are not approved by Agriculture Deptt. the work the proposed projects cannot be started.		the proposed projects would not start.
			Department of Planning & Development	[9.1.2] Finalization of criteria after receipt of funds and Issuing release order.	To release the funds in favour of Cooperative Deptt.	Once the money is recieved from the planning Deptt. only than it can be released in favour of the societies.		The societies will be left with out any Financial assistance.
			Department of PWD (R & B)	[1.2.1] Actual sanction/ transfer of funds in favor of the concerned executing agency after AA and %age of work completed against which the funds have been received/ released..	formulation of DPRs, technical vetting and execution of Project.	Unless thees requirements are not completed by the said department, the work can not start on these projects and can not be completed on time.		The work on the projects cannot be started

Section 6: Outcome/Impact of Department/Ministry

Outcome/Impact of Department/Ministry	Jointly responsible for influencing this outcome / impact with the following department (s) / ministry(ies)	Success Indicator	Unit	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15
1 Revival of defunct/ sick Cooperative Societies	Department of Cooperative, Planning and Development and Finance.	Making inventory of assets and liabilities and arranging funds for revival of business activities after completion of initial steps.	Date			17/12/2012		
		Inviting proposals from Deputy Registrars (DRs) and updating of records.	Date			10/12/2012		
2 To strengthen the infrastructure and financial position of Cooperative Societies with an integrated approach.	NCDC, Cooperative Deptt, Agriculture production and Planning Deptt.	Actual sanction/ transfer of funds in favor of the concerned Cooperative societies.	Amount					