



**Government of Jammu and Kashmir**  
**Cooperative Department**  
Civil Secretariat, J&K

**Subject:** Appointment of Multitasking Staff (Orderlies) in the Cooperative Department.

**Reference:** i) O.M. No. GAD/MTG0RBIV/267/2022-09-GAD dated 27.10.2022 from Monitoring Section, General Administration Department.

ii) Letter No. SSB/Secy/Class-IV/2021/6273-78 dated 18.10.2022 from J&K Services Selection Board.

**Government Order No. 28 –JK (Coop) of 2022**  
**Dated: 29 .10.2022**

On the recommendations of the J&K Services Selection Board, sanction is hereby accorded to the appointment of following candidate as Multitasking Staff (Orderlies) in the Cooperative Department in the Pay Level of SL-1 (14800-47100), with immediate effect:

S. No	Name	Parentage	Address	Category	Cadre allotted
1.	Suhail Ahmad	Manzoor Ahmad Rather	Kanjiullar Shopian	EWS	District Shopian

The appointee shall report to the Registrar Cooperative Societies, J&K within a period of twenty one (21) days from the date of issuance of this order and such candidates who fail to join within the stipulated time, shall forego their right to appointment, and the same shall be deemed to have been cancelled *ab-initio* without any further Notice.

The appointee shall be allowed to join only on the production of the following certificates (in original) to be verified subsequently:

- i. Academic/Qualification Certificates.
- ii. Matriculation/Date of Birth Certificate.
- iii. Health Certificate from the concerned Chief Medical Officer of the District.
- iv. Domicile Certificate issued by the Competent Authority.
- v. Certificates from the District Industries Centre (DIC) and District Employment & Counseling Centre to the effect that no loan under any self employment scheme has been availed by the appointee.
- vi. Valid relevant Category Certificate, if any applicable.

*(Handwritten mark)*

*(Handwritten signature)*

The appointment of the above candidate shall further be subject to the following conditions:

- a. The clearance received from the Criminal Investigation Department, J&K is provisional and it shall be mandatory for the appointee to fill in the Verification Rolls (V-Rolls) as available through the online mode under the Electronic Employment Verification System (EVS). Any false information provided by the appointee or an adverse finding subsequent to the V-Roll submitted electronically shall result in cancellation of appointment without any further notice.
- b. The appointee shall furnish an Undertaking in the shape of an Affidavit as per Annexure-A to this Order;
- c. The salary of the appointee shall not be drawn and disbursed to them unless the satisfactory reports in respect of genuineness of Qualification/Date of Birth/Relevant Category Certificate and Final Character & Antecedents Report is received from the concerned Authorities/Agency.
- d. The appointee shall be on probation for a period of two years.
- e. The appointment of the candidate shall be governed by the "New Pension Scheme" as notified vide SRO-400 of 2009 dated 24.12.2009.
- f. The inter-se-seniority of the appointee in the J&K Secretariat (Subordinate) Service shall be determined as per the J&K Civil Services (Classification, Control and Appeal) Rules, 1956.
- g. The appointment of the above appointee shall be cancelled ab-initio, if it is found that they possess higher qualification than the prescribed one at any stage and he/she shall also be liable for criminal prosecution under law.
- h. The appointment of the above appointee shall be subject to outcome of writ petition(s), if any, pending before Competent Court of law.

**By order of the Government of Jammu and Kashmir.**

**Sd/-**

**(Yasha Mudgal), IAS**

Secretary to the Government  
Cooperative Department

Dated: 29.10.2022

No. Coop-Adm/41/2021

Copy to the:

1. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
2. Secretary to Government, General Administration Department.
3. Registrar Cooperative Societies, J&K. The verification report of Character and antecedent of the above appointee furnished by the concerned Deputy Commissioner enclosed.
4. Deputy Commissioner, Shopian.
5. Director, Archives, Archaeology and Museums, J&K.
6. Secretary, J&K Services Selection Board.

7. Private Secretary to Chief Secretary, J&K.
8. Private Secretary to Secretary to the Government, Cooperative Department.
9. Concerned candidate for information and compliance.
10. In-charge Website, Cooperative.
11. Government Order file (w.2.s.c.).
12. Stock/Personal files.

  
(S. Surjeet Singh)

Under Secretary to the Government  
Cooperative Department

  


29-10-2022